

MEDICINES POLICY



As a registered childminder I must comply with the requirements of both the Early Years Register and both parts of the Childcare Register with regard to the administration of medicines or medical treatment to children in my care. If you have any concerns, I am happy to meet and discuss them with you.

If medicines are prescribed by a doctor; dentist; nurse or pharmacist I am happy to give the medicine / treatment to your child with your prior written consent. I may be happy to give non-prescription medicines (i.e. pain / fever relief or teething gel) if there is a health reason to do so but this must also be with prior written consent from you. I will usually ask that a child having antibiotics doesn't attend my setting for 2 – 3 days in case they react to the medicine and to prevent the spread of any infection to others.

I am unable to give Aspirin to any child under the age of 16 unless prescribed by a doctor.

Any medicine or treatment that I give to your child will be recorded in my medical book and I will require your signature at the end of the day. These records will be kept for 21 years and 4 months after last record.

If your child has a long-term medical condition I will need to ask you for information so that I have sufficient knowledge to manage your child's condition. This may include written information i.e. leaflets you are able to give me. It may also mean that a specific care plan needs to be completed but this will always be done in consultation with you; your child and any other professionals involved with your child.

If the giving of medicine or treatment e.g. epi-pen or asthma inhaler requires technical or medical knowledge, then I must be trained to give this by a qualified health professional and this training must be specific to your child.

To ensure information is correct and up to date please tell me of any changes to your child's medical needs or to any long term medication / treatment needs. I will regularly review any long-term permission forms with you. It is *vital* that you inform me of *any* medication that you may have given your child before they arrive into my care. I need to know what medicine they have had, the dose and the time given.

If your child has a self-given medication (e.g. asthma inhaler) an additional one should be given to me to keep at my home. If I am to give any medicine to your child it must be in its original container and must have product instructions as well as, where applicable, the prescribers instructions. I will ensure that all medicine given to me is stored correctly, out of the reach of children (unless self-given) and is within its expiry date.

Childminders signature: _____ Date: _____
Parent/Carer signature: _____ Date: _____

Review date: 04/01/2013 _____