

Select Childcare

COMPLAINTS PROCEDURE

We hope that you are happy with the service that we provide, but we appreciate there may be times when we are not offering you and your child the service that you require. We hope that you will feel able to discuss any concerns or issues that you may have with us directly. If you would rather not talk in front of your child then we can arrange a more convenient time, for example in the evening or at the weekend.

It is a requirement by Ofsted that all complaints are logged along with the outcome and any action taken. These records must be available to show an Ofsted Childcare Inspector if required.

If you feel that you are unable to talk to us or that after talking the matter remains unresolved then you can talk in confidence to:

Trio Childcare Connections on: 01793 849621 or my childcare development worker whose number can be obtained from Trio.

If you wish to make a formal complaint then you can contact the Ofsted Complaints and Investigation Unit on: 08456 404040

Childminder's signature: _____ Date: _____
Review date: _____